



Pavee Point Travellers Centre is currently recruiting for a number of positions. Pavee Point is a national Traveller organisation whose staff and participants are Travellers and members of the majority population working together in partnership to address Travellers social and economic exclusion.

RFW 3: Co-ordinator Traveller Specific Drugs Initiative

GENERAL DESCRIPTION OF THE POST

The Co-ordinator will be responsible for developing and implementing the aims and objectives of the drugs initiative and developing appropriate responses and strategies to address the issue of drug use in the Traveller community. This will include:

- To coordinate the overall development of the Traveller Specific Drugs Initiative, including the fulfillment of funding and management obligations such as the development of the annual work plan and report, work plan and funders reporting requirements;
- To co-ordinate and implement various elements within the project in accordance with the relevant structures in Pavee Point, to allocate tasks to other workers/trainees and provide them with support.

TERMS AND CONDITIONS

The appointment will initially be for a **fixed term of eleven months (July '08 to May '09 inclusive to cover maternity leave)** Salary is negotiable in line with experience, **closing date for application is Friday, May 16th '08**, short listing will apply. Interviews will take place on **Friday 23rd May '08**.

For all of the above post application is by application form only. Application forms and full job specification for each position are available from Lee Davis, on lee.davis@pavee.ie or 01 8780255 ext 105. Information about all of the above post is also available on the Pavee Point website www.paveepoint.ie Pavee Point is an equal opportunities employer and welcomes applications from the Traveller community.